



2020 Manly Village Public School - Kindergarten Enrolment Required Document Checklist

Welcome to Manly Village Public School. Please follow the following five step process to enrol your child at Manly Village Public School.

1. PART A: Complete and Application to Enrol at a NSW Government School form
2. PART B: Gather the supporting evidence required
3. PART C: Complete the documentation and survey
4. PART D: Book at enrolment interview with the enrolment officer at Manly Village Public School. **Bring all of the documents from PARTS A, B and C to the enrolment interview to finalise your child's enrolment.**

PART A: Complete the **Application to Enrol at a NSW Government School** form

PART B: Collect the following documents which are required to support your child's enrolment at our school:

- ☐ Current, signed property **lease agreement** or **council rate notice**
- ☐ Current **Electricity account** or confirmation of connection. If the landlord is paying for the utilities, a statutory declaration from the landlord is required
- ☐ **Birth certificate** and **proof of citizenship** by way of passport.
- ☐ Overseas residents and Temporary visa holders will need to **provide a copy of the visa and passports of both the parent/s and child**. These will need to be sighted and copied. A separate Temporary Visa Form will also need to be completed and signed by the Principal, Ms Philippa Becker.
- ☐ **Immunisation certificate**

PART C: The following documents must also be provided to the school at the enrolment interview:

- ☐ Permission to Share Information Form
- ☐ Permission to Publish Form
- ☐ Special Religious Education and Special Education in Ethics Participation Letter
- ☐ Local Excursions Permission Note
- ☐ 2020 Kindy Parent Questionnaire – completed online
<https://forms.gle/Di6YusSkPE2BXhfT9>

PART D: Book an Enrolment Interview with the school enrolment officer online at:

- ☐ www.schoolinterviews.com.au
- ☐ Enter the event code: **tguxa**

All Kindergarten Enrolment Documents can be found on the **school website:** <https://manlyvill-p.schools.nsw.gov.au/>
For further clarification please contact the school office on 9977 3066.

Kind Regards,
Sally Robinson
Assistant Principal and Kindergarten Stage Supervisor