



December 2023

Dear Parents and Carers

Please find the essential stationery items for your child in 2024. Please see instructions below. We encourage you to re-use items that you may already have for your child eg. Headphones. All items need to be labelled with first and last name.

Stationery will be required to be in classrooms on Tuesday 6 February 2024.

Manly Village Public School 2024 – Year 1

ITEM	DESCRIPTION	QUANTITY
513935	Staedtler Noris Triplus Colour Pencils Assort Pk 12	1
STD-512006	Staedtler Barrel Sharpener 2 hole	1
501632	Faber-Castell 2001 Eco Grip Triangular Pencil HB	6
501850	Faber-Castell PVC Free Erasers Extra Large	2
STD-920B135	Staedtler Blue Glue Stick 35g	3
522186	Sharpie Fine Point Marker Permanent 1mm Fine Black	4
523373	Marbig Doculope Wallet A3 with button closure Clear	1
495700	Beautone Document Folder A4 Button Closure	1
522335	Staedtler 350 Lumocolour Whiteboard Marker Assort Pk 4	2
520228	Shintaro Light Weight Stereo Headphones with volume Black	1
2325178	Celco Pencil Case Small 204x23mm Marine Blue	1
		\$69.14

The stationery packs can be ordered as follows:

To order:

1. Go to www.booklists.com.au/humphreys
2. Enter your school code in the top left corner – **MVPS2024**
3. Select the year level of your child.
4. Enter all your details at the bottom of the order form as it requires.
5. After clicking “Place Order”, you will be taken to the next screen which gives you the option to purchase another stationery pack. If this is necessary, please click “Add another booklist” and repeat steps 3 and 4 for all necessary year groups.
6. After doing this, click “Proceed to payment options”. This will take you to another screen in which there is an option to click “Pay now.”
7. Please proceed to the payment options. You will be taken to the PayPal website. You may login to your PayPal account if you have one. You may also pay with your card if you wish to. We accept MasterCard or Visa.
8. Once payment details are filled in, you will return to the Book List website. Here, you can download a copy of your order(s) through a PDF.

All book packs will be delivered to the school. There is no home delivery option.

If you wish to use this service, we would appreciate your cooperation by placing your order using the above steps by no later than **5pm Thursday, 25 January 2024**. This will ensure that you receive your child’s stationery pack for the first week of school. Stationery will not be readily available in the Manly store.

If you have any queries, please don’t hesitate to contact Humphreys at booklists@humphreys.com.au