



Parent /staff transport of students to/from a school-endorsed activity in a private vehicle
must complete this form before using a private vehicle to transport students

School-endorsed activity		
Name of activity		
Location/address of activity		
Date(s) of activity		
Estimated time range of activity	Depart school:	Arrive at activity:
	Depart activity:	Return to school:
Details of driver		
Name		
Age	<input type="checkbox"/> Under 25	<input type="checkbox"/> 25 years or older
Licence type	<input type="checkbox"/> Full	<input type="checkbox"/> P2 <input type="checkbox"/> P1
Vehicle to be used	For repeat/ongoing events where a different vehicle may be used on different occasions, use a separate form for each vehicle	
Vehicle make/model	Make:	Model:
Vehicle details	Licence plate number:	Registration expiry date:
Vehicle ownership	<input type="checkbox"/> owned by me	<input type="checkbox"/> owned by another person who consents to me driving it
Registration check and copy of driver licence	<p> check vehicle registration is current at service.nsw.gov.au/transaction/check-vehicle-registration</p> <p> attach a copy of the vehicle registration certificate and your driver's licence (front side only)</p>	
Disclaimers:		
<ul style="list-style-type: none"> drivers are responsible for complying with road rules and exercising care. The Department of Education is not liable for the acts or omissions of drivers of private vehicles. drivers and vehicle owners are responsible to ensure that the vehicle is road-worthy before use. 		
Declaration:		
I certify that the information provided in this form is true and correct.		
Driver Name:	Signature:	Date:
Privacy statement:		
Your personal information is being retained by NSW Department of Education in connection with the activity referred to above. For information on how the department manages personal information including your access rights please visit https://education.nsw.gov.au/about-us/rights-and-accountability/privacy/privacy-information-and-forms		